

MINUTES WILL BE POSTED ON THE WEBSITE AFTER BOARD APPROVAL

VILLAGE OF BRISTOL

Village Board Minutes

December 14, 2009

The notice for the Town Board of the Town of Bristol serving as the Interim Village Board of the Village of Bristol pursuant to Wis. Stat. Sec. 66.0213 meeting had been posted at the Municipal Building, Bristol Post Office, Benson's Corners, Woodworth Post Office, and the Town Website on December 11, 2009. The agenda was faxed to Rainbow Manor the Kenosha News, and the Westosha Report on that date.

1. The meeting of the Interim Village Board was called to order at 8:38 p.m. by Chairman Richard Gossling. In attendance at the meeting were Supervisors Atwood, Fisch, Owens and McCabe, Administrator Randy Kerkman, Clerk/Treasurer Amy Klemko, Attorney Bill White, Chief Peter Parker, Finance Director Kathie Gerretsen and fifteen constituents.
2. Chairman Gossling led in the pledge of allegiance to the flag.
3. Approval of Agenda: A motion was made by Supervisor Atwood and was seconded by Supervisor Fisch to approve the agenda. The motion was carried unanimously.
4. Approval of the minutes of the November 23, 2009 Regular Town Board Meeting.
N/A
5. Clerk/Treasurer's Report: A motion was made by Supervisor Fisch and was seconded by Supervisor Atwood to receive and file the treasurer's report written by Clerk/Treasurer Amy Klemko showing \$8,319,720.89 as the cash and investment balance. The motion was carried unanimously.
6. Approval of Bills: N/A
7. Citizen's Comments: None.
8. Chairman's Comments: Chairman Gossling presented the Sheriff's Department report for the month of November.
9. Supervisor's Comments: None.
10. Administrator's Report:
 - a. A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to award the Town/Village Insurance bid for 2010 to the Horton Group as the low bidder. The motion was carried unanimously.
 - b. A motion was made by Supervisor Atwood and was seconded by Supervisor Fisch to authorize staff to begin work on an Intergovernmental Agreement.

The motion was carried unanimously.

- c. A motion was made by Supervisor Fisch and was seconded by Supervisor Owens to authorize staff to divide assets and liabilities pursuant to Village Incorporation documents as of December 1, 2009. The motion was carried unanimously.
- d. A motion was made by Supervisor Atwood and was seconded by Supervisor Fisch to authorize as staff positions Administrator Randy Kerkman, Clerk/Treasurer Amy Klemko, Fire Chief Peter Parker, Building Inspectors Terry Welsh and Randy Kerkman, Municipal Judge Fred Ekornaas, Attorney's of Michael Best and Friedrich, Auditor Renee Messing and staff of Clifton Gunderson, Strand Associates Engineers, Planner Patrick Meehan and Company, Inc., Associated Appraisal Assessors, Mark Niederer as Public Safety Officer, Peter Parker as Deputy Emergency Services Director, Kathie Gerretsen as Finance Director, Mary Schroeder and Carol Husnick Administrative support and Attorney Victoria Oleniczak of Oleniczak & Gray, LLC Municipal Court Prosecutor. The motion was carried unanimously.

11. Public Works: None.

12. Public Safety: None.

13. Fire Department: N/A

14. Planning Commission Recommendations:

- a. Consider for recommendation the approval of the revised Chapter IX "Land Use Element" (Dated 10/20/09) of SEWRPC Community Assistance Planning Report No. 299, A Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.
- b. Consider for recommendation the approval of the Draft Chapter XV "Implementation Element" (Dated 11/11/09) of SEWRPC Community Assistance Planning Report No. 299, A Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.
- c. Consider for recommendation the approval of the Draft Chapter V "Inventory of Existing Utilities and Community Facilities" (Dated 11/10/09) of SEWRPC Community Assistance Planning Report No. 299, A Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.
- d. Consider for recommendation the approval of the Draft Chapter VII "Issues and Opportunities Element" (Dated 11/4/09) of SEWRPC Community Assistance Planning Report No. 299, A Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.
- e. Consider for recommendation the approval of the Proposed Changes to Chapter XII "Utilities and Community Facilities Element" (Dated 11/11/09) of SEWRPC Community Assistance Planning Report No. 299, A Multi-

Jurisdictional Comprehensive Plan for Kenosha County: 2035.

- f. Consider for recommendation the approval of the Proposed Changes to Chapter IX “Land Use Element” (Dated 11/11/09) of SEWRPC Community Assistance Planning Report No. 299, A Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035.

A motion was made by Supervisor Fisch and was seconded by Supervisor McCabe to approve the following changes for agenda items c, d, e, f, g & h subject to the comments in the Memorandum’s of Meehan & Company, Inc. dated October 29, 2009 and November 17, 2009 and the comments and recommendations of Town Administrator Randy Kerkman .

- 1) Chapter IX page 22 third paragraph BA -3 PDD-1 should be the South quadrant of I-94 and CTH C because the northwest is in Bristol.
 - 2) Chapter IX page 22 seventh paragraph CA-PDD-1 core area between County Hwy C and CTH H (H is on the East side of I-94 and I believe it should have been Hwy Q.)
 - 3) Chapter VII Map VII-1 Area North of Hwy C and West of I-94 is in the Bristol sewer service area and missed Bristol’s 550 acres West of Pleasant Prairie and South of Hwy C and East and West of Hwy U. (SEWRPC should have this area, also why is the pink outside of the sewer service area of Pleasant Prairie in this area??)
 - 4) Chapter V page V-4 third paragraph should add UD4 for the East side of Lake Shangri-La is served by Bristol and sewage sent to Salem for treatment.
 - 5) Chapter V page V-10 third bullet point clarification UD3 is served by the Town of Bristol and the sewage is sent to the City of Kenosha for treatment.
- The motion was carried unanimously.

15. Unfinished Business: None.

16. New Business:

- a. A motion was made by Supervisor Atwood and was seconded by Supervisor Fisch to allow the Village to alter the Town letterhead for Village use by crossing out the town name when using it for village purposes. The motion was carried unanimously.
- b. A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to authorize staff to draft the Town Ordinances as Village Ordinances and to allow Community Code to make the necessary changes not to exceed \$4,000 with a \$100 per week penalty if they are not done by the specified time. The motion was carried unanimously.
- c. A motion was made by Supervisor Fisch and was seconded by Supervisor Atwood to authorize staff to draft County Zoning as Village Zoning Ordinance. The motion was carried unanimously.
- d. A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to approve the opening of a new checking account, depository and LGIP for the Village for the division of assests and liabilities. The motion was carried unanimously.

- e. A motion was made by Supervisor Fisch and was seconded by Supervisor McCabe to approve the that the Town Board and Village Board meetings be held on the same night with a five minute break between meetings and that the Town Board meeting be held first. The Plan Commision meetings will be held the same way on their respective night. The motion was carried unanimously.
- f. A motion was made by Supervisor Atwood and was seconded by Supervisor Fisch to approve a sign for the special park at Bristol Bay. The motion was carried unanimously.
- g. A motion was made by Supervisor McCabe and was seconded by Supervisor Fisch to approve signatures (Interim President Richard Gossling and Clerk/Treasurer Amy Klemko) for the new checking account for the Village. The motion was carried unanimously.
- h. A motion was made by Supervisor Atwood and was seconded by Supervisor Owens to approve the creation of a new Federal Tax I.D., Sales Tax and Employer I.D. for the Village. The motion was carried unanimously.
- i. A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to approve the Sheriff's contract for services for 2010. The motion was carried unanimously.

17. Communications and Announcements:

December's Plan Commission meeting is cancelled due to lack of applicants.

18. Adjournment: A motion was made by Supervisor Atwood and was seconded by Supervisor Fisch to adjourn the meeting at 8:53 p.m. The motion was carried unanimously.

Respectfully submitted,

Amy E. Klemko, Clerk/Treasurer WCMC