

**MINUTES WILL BE POSTED ON THE WEBSITE AFTER BOARD APPROVAL**

*TOWN OF BRISTOL*  
Regular Town Board Minutes  
December 22, 2008

*The notice for the regular semi-monthly meeting of the Bristol Town Board had been posted at the Municipal Building, Bristol Post Office, Benson's Corners, Woodworth Post Office, and the Town Website on December 19, 2008. The agenda was faxed to Rainbow Manor the Kenosha News, and the Westosha Report on that date.*

1. The meeting of the Bristol Town Board was called to order at 7:00 p.m. by Chairman Richard Gossling. In attendance at the meeting were Supervisors Atwood, Owens and McCabe, Administrator Randy Kerkman, Clerk/Treasurer Amy Klemko, and Jim Veltman of Wausau Insurance Company. Supervisor Murphy-Fisch was excused due to illness.
2. Chairman Gossling led in the pledge of allegiance to the flag.
3. Approval of Agenda: Chairman Gossling asked that item 16.a. be changed to follow the Fire Departments Report. A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to approve the change in the agenda. The motion was carried unanimously.
4. Approval of the minutes of the December 8, 2008, Regular Town Board Meeting and the December 15, 2008 Special Town Board Meeting.  
A motion was made by Supervisor Atwood and was seconded by Supervisor Owens to approve the minutes of the December 8, 2008, Regular Town Board Meeting. The motion was carried with 3 Ayes and Supervisor McCabe abstaining because he was not in attendance at the meeting.  
A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to approve the minutes of the December 15, 2008 Special Town Board Meeting. The motion was carried unanimously.
5. Clerk/Treasurer's Report: A motion was made by Supervisor Atwood and was seconded by Supervisor Owens to receive and file the treasurer's report written by Clerk/Treasurer Amy Klemko showing \$11,436,912.06 as the cash and investment balance. The motion was carried unanimously.
6. Approval of Bills: A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to approve the bills. The motion was carried unanimously.
7. Citizen's Comments: None.
8. Chairman's Comments: Chairman Gossling wished everyone a Merry Christmas. He also read a letter he received from Congressman Paul Ryan regarding the mailbox

issues on Hwy. C. (On file)

9. Supervisor's Comments:  
Supervisor Atwood asked Administrator Kerkman to let the public works employees know that they are doing a great job with snowplowing and sanding the streets.  
Supervisor Owens also would like public works to know they are doing a great job.  
She also asked if the high snow piled on 82<sup>nd</sup> Street and 199<sup>th</sup> Avenue can be moved as there is almost no visibility at that intersection.  
Supervisor McCabe also asked that Administrator Kerkman let public works know that they are doing a good job.
10. Administrator's Report: None.
11. Public Works:
  - a. Monthly Report: The monthly Public Works report was presented by Administrator Randy Kerkman.
12. Public Safety:
  - a. Monthly Report: Report will be given next month.
13. Fire Department: Report is now being given the first meeting of the month due to fire department training.
- 16.a. Consider for approval revised insurance coverage estimates.  
A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to stay with the current rates and at the first board meeting in January as a full board decide whether to increase the amounts of the premiums.  
The motion was carried unanimously.
14. Planning Commission Recommendations:
  - a. Discussion of the updated draft dated September 2008 of the Comprehensive Outdoor Recreation Plan: 2035 for the Town of Bristol (Including Public Facilities Needs Assessment for Parks, Playgrounds, Land for Athletic Fields, and Trail Transportation Facilities).  
Discussion only. Administrator Kerkman gave an overview of the Plan Draft.
  - b. Consider for recommendation the approval of the Revised Draft Chapter VIII "Agricultural, Natural, and Cultural Resources Element" (dated 11/4/08) and its Accompanying Appendices P and Q and the Revised Draft Chapter XI "Transportation Element" (dated 11/6/08) and its Accompanying Appendix R (Undated) of the Multi-Jurisdictional Comprehensive Plan for Kenosha County: 2035. No action was taken.
15. Unfinished Business: None.
16. New Business:
  - b. A motion was made by Supervisor Atwood and was seconded by Supervisor

Owens to approve the DOT Proposed Improvement costs. The motion was carried unanimously.

- c. A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to approve the following operator license applications for Benjamin Van Den Bosch, Nathan McKillen and Stephean Robinson pending Circuit Court records check. The motion was carried unanimously.
- d. A motion was made by Supervisor McCabe and was seconded by Supervisor Owens to approve the proposal from Ehlers and Associates to do the study but not to exceed \$11,250. The motion was carried unanimously.
- e. A motion was made by Supervisor Atwood and was seconded by Supervisor McCabe to approve the bills from December 23-31, 2008. The motion was carried unanimously.

17. Communications and Announcements:

The town offices and Public Works Facility will be closed December 24, 25 & 31, 2008 and January 1, 2009 for the Christmas and New Year's holidays.

18. Adjournment: A motion was made by Supervisor Atwood and was seconded by Supervisor McCabe to adjourn the meeting at 8:20 p.m. The motion was carried unanimously.

Respectfully submitted,

Amy E. Klemko, Clerk/Treasurer WCMC